

**Board of Pilot Commissioners for the Bays
of San Francisco, San Pablo, and Suisun**

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August 13, 2018

NOTICE OF BOARD MEETING

The Board of Pilot Commissioners for the Bays of San Francisco, San Pablo, and Suisun (Board or BOPC) will meet on Thursday, August 23, 2018, at 9:30 a.m. at the Board office at 660 Davis Street, San Francisco, California.

Items of business scheduled for the meeting are listed on the attached agenda. There may be recesses at the discretion of the meeting Chairperson.

The meeting will be public. This meeting is accessible to the physically disabled. A person who needs a disability-related accommodation or modification in order to participate in the meeting should call the Board office at (415) 397-2253, or write to the Board at the above address. Providing your request at least five (5) business days before the meeting will help ensure availability of the requested accommodation.

BOARD OF PILOT COMMISSIONERS

A handwritten signature in blue ink, appearing to read 'Allen Garfinkle'.

Allen Garfinkle
Executive Director

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This notice and agenda may also be found on the Board's website:
www.bopc.ca.gov

**Board of Pilot Commissioners
for the Bays of San Francisco, San Pablo, and Suisun**

**Board Meeting
Thursday, August 23, 2018 at 9:30 a.m.**

MEETING AGENDA

OPEN MEETING

1. Call to Order and Roll Call – President Schmid
2. Review and approval of Board meeting minutes – President Schmid

Board action to approve meeting minutes from the Board meeting held on July 26, 2018.

3. President Announcements and Activities – President Schmid
4. Board Member Announcements and Activities – Board Members
5. Directors' Report – Executive Director Garfinkle/Assistant Director Cristia-Plant
 - A) Correspondence and activities since the Board meeting held on July 26, 2018.
 - B) Report on pilot licensing matters in the past month and current month.
 - C) Report on Board surcharges.
 - D) Report on legislative activities and contractual matters.
6. Port Agent's Report – Captain Joseph Long
 - A) Monthly report on San Francisco Bar Pilots (SFBP) pilot availability and absences.
 - B) Monthly report on SFBP ship piloting business activity.
 - C) Monthly confidential written report of SFBP pilots who have been absent for medical reasons (AFMR). **The Board may go into closed session to discuss contents of the Port Agent's confidential report as authorized by Harbors and Navigation Code § 1157.1.**
7. Pilot Evaluation Committee – Captain Teague
 - A) Report on the Pilot Evaluation Committee (PEC) meetings held on August 15, 2018.

- B) Possible PEC recommendation to place one or more Pilot Trainee Training Program trainees on probation, or dismiss one or more trainees from the program. **Possible Board action to place one or more Pilot Trainee Training Program trainees on probation, or dismiss one or more trainees from the program.**
 - C) Possible PEC recommendation for a determination that a trainee has or trainees have completed the Pilot Trainee Training Program. **Possible Board action to award a Certificate of Completion to a trainee who has completed the Pilot Trainee Training Program.**
 - D) Possible recommendation from the Executive Director for the appointment of a new pilot or pilots. **Possible Board action to accept a recommendation from the Executive Director that a trainee holding a Certificate of Completion from the Pilot Trainee Training Program be licensed as a state-licensed pilot.**
- 8. Reported Safety Standard Violations – Executive Director Garfinkle
(Reported safety standard violations occurring up to the start of the meeting will be reported on.)
 - 9. Reportable Piloting Events – Executive Director Garfinkle
(Reportable piloting events occurring up to the start of the meeting will be reported on.)

Progress report on the allision of the M/V ALAM SEJAHTERA with the POSCO Steel dock (PBG 4) in Pittsburg, California on March 25, 2018. **Possible Board action to grant an extension to present the M/V ALAM SEJAHTERA report at the Board meeting to be held on September 27, 2018.** If an extension is requested, it is due to the final report being incomplete.

10. Loss-of-Propulsion/Low-Sulfur-Fuel Report – Executive Director Garfinkle

Report on loss-of-propulsion events arising in July 2018, as reported by the U.S. Coast Guard, including those events suspected to be due to low-sulfur-fuel issues.

11. Pilot Power Committee – Committee Chairman Livingstone

- A) Report on the Pilot Power Committee meeting held on August 21, 2018.
- B) Possible recommendation from the Pilot Power Committee to Board to direct Board staff to commence contracting with one or more additional applicants for entry into the Pilot Trainee Training Program. **Possible Board action to direct staff to commence contracting with one or more applicants for entry into the Pilot Trainee Training Program.**

12. Joint Pilot Fitness/Rules and Regulations Committee – Knute Michael Miller and Commissioner George Livingstone

A) Report on the Joint Pilot Fitness/Rules and Regulations Committee meeting held on August 16, 2018.

B) Report on the Committee discussion of proposed amendments to the Board fitness regulations in Title 7, California Code of Regulations sections 217-217.45 and possible recommendation for Board approval to commence formal rulemaking. **Possible Board action to commence the formal rulemaking process on amendments to regulations in Title 7, California Code of Regulations sections 217-217.45 consistent with the Joint Committee findings.**

13. Navigation Technology Equipment and Software Acquisition Update – SFBP Business Director-General Counsel Paetzold

Status report on the SFBP's navigation technology equipment and software implementation.

14. Fee and Surcharge Recovery Actions Involving Hanjin Shipping Company – SFBP Business Director-General Counsel Paetzold

Status report on the SFBP's fee and surcharge recovery actions involving pilotage services provided to vessels operated by Hanjin Shipping Company.

15. San Francisco Bar Pilot Pension Plan Litigation – Board Counsel Eagan

Status report on Craig E. Reeder vs. State Board of Pilot Commissioners litigation. **The Board may go into closed session to discuss with Board Counsel any matters subject to attorney-client privilege as per Government Code §11126(e) of the Bagley-Keene Open Meeting Act.**

16. Board discussion of best practices in Maritime Safety – Vice President Connolly

A Board discussion of best practices in maritime safety and/or lessons learned from Incident Review Committee incident reports or other sources, and possible directions to staff to develop safety policies and procedures. **Possible Board action to direct staff to develop maritime safety policies and procedures.**

17. Incident Review Committee incident report on the M/V ALAM SEJAHTERA - President Schmid

A presentation of the Incident Review Committee report on the event involving the M/V ALAM SEJAHTERA making unintended contact with the pier structure at the USS-POSCO Industries (PBG4) in Pittsburg on March 25, 2018. **Board deliberation and decision with respect to possible pilot error. Board determination with respect to further actions, if appropriate. The Board may go into closed session for the deliberation of the incident**

report presented under this item pursuant to Harbors and Navigation Code §1180.6(a) and Government Code §11126(c)(3).

18. Public comment on matters not on the agenda.
19. Proposals for the next Board meeting agenda.
20. Adjournment.